

CHERRY HILL VILLAGE HOMEOWNERS ASSOCIATION

Board of Directors Meeting Agenda

Monday, October 15, 2018; 6:00 p.m.

Canton Human Services Building, 50430 School House Rd., 2nd Floor Conference Room

1. **Call to Order and Roll Call (1 minute, to 6:01 p.m.)**

Directors Ms. Barb Babut, Dr. Leland Ropp, Ms. Bridgette Cramton, Mr. Michael Kyle, Mr. Rick Miller, Mr. Mike Sielaff and Ms. Monica Wolfson

For management: Jeff McDuff, Site Manager, and Dan Herriman, President, Herriman & Associates, Inc., Management Agent

Appoint Timekeeper. Timekeeper's Job Description: Monitor the length of time each agenda item is taking compared to the length of time allotted. As discussion approaches the end of the time allotted, alert the board. The board may bring discussion to a close or may, by consensus, agree to continue the discussion, thereby exceeding the time allotted. The timekeeper may remind the board, during continued discussion, that the discussion continues to exceed the time allotted.

Accept/Record Resignation of Mr. Brian Czapl

2. **Approval of Agenda (2 min., to 6:03 p.m.)**

Motion needed to approve agenda.

3. **Co-owner Comments (15 min., to 6:18 p.m.)**

4. **Approval of Minutes of Preceding Meeting(s) (September 17, 2018) (2 min., to 6:20 p.m.)**

Motion needed to approve minutes. If there is to be a discussion about the Executive Session minutes, the approval of such minutes should be moved to this meeting's Executive Session.

5. **CHV I and CHV II - Review of Preceding Month Financial Report (10 min., to 6:30 p.m.)**

5.1 Treasurer

5.2 Management

Motion needed to accept preceding month's financial report.

6. **CHV I and CHV II - Committee Reports, if any (5 minutes, to 6:35 p.m.)**

7. **CHV I and CHV II - Management Report (9 minutes, to 6:44 p.m.)**

7.1 Financial Matters

7.2 Administrative Matters

7.3 Maintenance Matters

8. **CHV I and CHV II - Unfinished Business (1 minutes, to 6:45 p.m.)**

9. **CHV I and CHV II - New Business (25 minutes, to 7:10 p.m.)**

9.1 Review Second Draft of Proposed 2019 Budget for CHV I; instruct management with any changes

9.2 Review Second Draft of Proposed 2019 Budget for CHV II; instruct management with any changes

9.3 CHV I and CHV II Contract Issues

9.4 Annual Meeting Preparations

10. **Directors' Remarks (5 min., to 7:15 p.m.)**

11. **Next Meeting**

The next Board meeting shall be Monday, November 19, 2018 (third Monday) at 6:00 p.m. at Canton Human Services Building.

12. **Executive Session** (non-directors to be excused; **30 minutes, to 7:45 p.m.**)

12.1 Hearing in the Matter of Alleged Violations (at 7:15 p.m.)

12.2 Delinquent Owner Accounts

12.3 Other Confidential Matters, if any

12.4 Hearing Determination