

# CHERRY HILL VILLAGE HOMEOWNERS ASSOCIATION

## Board of Directors Meeting

Monday, October 16, 2017; 6:00 p.m.

Canton Human Services Building, 50430 School House Rd., 2<sup>nd</sup> Floor Conference Room

1. **Call to Order and Roll Call (1 minute, to 6:01 p.m.)**

Directors Ms. Barb Babut, Dr. Leland Ropp, Ms. Bridgette Cramton, Mr. Chris Bowlby, Mr. Michael Kyle, Mr. Rick Miller, Mr. Mike Sielaff, Mr. Stanley Szczotka and Ms. Monica Wolfson

For management: Jeff McDuff, Site Manager, and Dan Herriman, President, Herriman & Associates, Inc., Management Agent

Appoint Timekeeper. Timekeeper's Job Description: Monitor the length of time each agenda item is taking compared to the length of time allotted. As discussion approaches the end of the time allotted, alert the board. The board may bring discussion to a close or may, by consensus, agree to continue the discussion, thereby exceeding the time allotted. The timekeeper may remind the board, during continued discussion, that discussion continues to exceed the time allotted.

2. **Approval of Agenda (2 min., to 6:03 p.m.)**

Motion needed to approve agenda.

3. **Co-owner Comments (17 min., to 6:20 p.m.)**

4. **Approval of Minutes of Preceding Meeting(s) (September 18, 2017) (5 min., to 6:25 p.m.)**

Motion needed to approve minutes. If there is to be a discussion about the Executive Session minutes, the approval of such minutes should be moved to this meeting's Executive Session.

5. **CHV I and CHV II - Review of Preceding Month Financial Report (15 min., to 6:40 p.m.)**

5.1 Treasurer

5.2 Management

Motion needed to accept preceding month's financial report.

6. **CHV I and CHV II - Committee Reports, if any (5 minutes, to 6:45 p.m.)**

7. **CHV I and CHV II - Management Report (15 minutes, to 7:00 p.m.)**

7.1 Financial Matters

7.2 Administrative Matters

7.3 Maintenance Matters

8. **CHV I and CHV II - Unfinished Business (0 minutes, to 7:00 p.m.)**

8.1 Future Plans for Filmore Street Vacant Land (this matter has been tabled; no action is expected to be taken at the October 16, 2017 board meeting)

9. **CHV I and CHV II - New Business (45 minutes, to 7:45 p.m.)**

- 9.1 Review Second Draft of Proposed 2018 Budget for CHV I; instruct management with any changes
- 9.2 Review Second Draft of Proposed 2018 Budget for CHV II; instruct management with any changes
- 9.3 Overview and Discussion About Annual Meeting Agenda Items
- 9.4 CHV I and CHV II Contract Issues, if any

10. **Directors' Remarks (5 min., to 7:50 p.m.)**

11. **Next Meeting**

The next Board meeting shall be Monday, November 20, 2017 (third Monday) at 6:00 p.m. at Canton Human Services Building.

The Association's annual meeting is scheduled to take place as follows:

**Date:** Thursday, October 26, 2017  
**Time:** 7:00 p.m. - Registration begins at 6:30 p.m.  
**Place:** Workman Elementary School  
250 Denton Road  
Canton, MI 48188

12. **Executive Session** (non-directors to be excused; 10 minutes, to 8:10 p.m.)